Rubric for Migrant Education Application

Please note: If you are using Regional Data Management, you will not need to complete Component 4. If you are using Regional Recruiting, you will not need to complete Component 1. If you are using either Regional Data Management or Regional Recruiting, you will need to complete Component 9.

Completion Checklist

Item	Check if included
Cover Page	
School Board Approval	
Superintendent Approval/date	
Assurances statement signed	
Private School Consultation Page, indicating location of documentation	
Student Profile	
All Components required by your program are included (below).	
Budget worksheet	
Budget listed on BUD	
ID&R evaluation and calendar	

Program Components

Component 1: ID&R	Meets Standard	Does not Meet Standard
1. Measurable goals are based on the ID and R plan.		
2. Activities described are means to achieve goal.		
3. Anticipated expenditures are clearly delineated.		
4. A means for evaluation is described.		
5. Time (R-I-S) is indicated.		
Component 2. Instructional Services		
1. CNA goals are identified.		
2. Priority for Service students' needs are specified.		
3. Activities clearly relate to CNA goals.		
4. Anticipated expenditures are clearly delineated.		
5. Means for evaluation of achievement of CNA goals are listed.		
6. Time (R-I-S) is indicated.		
Component 3: Interstate/Intrastate/Community Coordination		
1. CNA goals related to this component are identified.		
2. Activities clearly relate to CNA goals.		
3. Anticipated expenditures are clearly delineated.		
4. A means for evaluation is described.		
5. Time (R-I-S) is indicated.		
Component 4: Student Data and Records Transfer		
1. Data goal reflects strengths and weaknesses, as revealed in MIS2000		

reports.		
2. Activities clearly relate to the goal stated.		
3. Anticipated expenditures are clearly delineated.		
4. A means for evaluation is described.		
5. Time (R-I-S) is indicated.		
Component 5: Staff Development		
1. Staff Development goals clearly reflect needs based on the CNA goals, MIS2000 Outcomes, and ID&R Plan.		
2. A linkage between the goals and staff development activities is established.		
3. Anticipated expenditures are clearly delineated.		
4. A means for evaluating staff development activities is included.		
5. Time (R-I-S) is indicated.		
Component 6: Parent and Community Involvement		
1. CNA goals are identified and are clearly related to the parent/community involvement goal.		
2. This component includes a description of how your PAC is established and a list of planned activities for 2009-10.		
3. Anticipated expenditures are clearly delineated.		
4. A means of evaluating parent and community involvement is included.		
5. Time (R-I-S) is indicated.		
Component 7: Supportive Services		
1. CNA goals are identified for this component.		
2. Activities are clearly related to the CNA goals.		
3. Anticipated expenditures are clearly delineated.		
4. A means of evaluating the effectiveness of supportive services is included.		
5. Time (R-I-S) is indicated.		
Component 8: Comprehensive Needs Assessment		
1. The student profile is complete for this application.		
2. Activities to complete next year's student profile and needs assessment are described.		
3. Anticipated expenditures expected for the completion of the CNA are clearly delineated.		
4. Time (R-I-S) is indicated.		
Component 9: Communication with Regional Staff (To be completed only by programs using Regional Recruiting and/or Regional Data Management.)		
1. A plan for communication with regional staff is included.		
2. Personnel responsible for that communication are designated.		
3. Anticipated expenditures for this component are clearly delineated.		
4. Time (R-I-S) is indicated.		